



Signatory Name: GWA Group - Gainsborough Hardware Ind. Ltd

The question numbers in this report refer to the numbers in the report template. Not all questions are displayed in this report.

Status: Completed

The content in this APC Annual Report is hereby endorsed by the Chief Executive Officer, or equivalent officer of the organisation.

Yes

5. Industry sector (please select 1 only):

- Brand Owner / Wholesaler / Retailer
- Packaging Manufacturer
- Waste Management
- Other - Commercial Organisation
- Community Group
- Industry Association
- Government
- Raw Material Supplier
- Other:

6. Industry type (please select 1 only):

- Food & Beverage
- Pharmaceutical / Personal Care / Medical
- Hardware
- Homewares
- Communications / Electronics
- Clothing / Footwear / Fashion
- Chemicals / Agriculture
- Fuel
- Large Retailer
- Tobacco
- Shipping Company
- Airline
- Other:

7. Please indicate your organisation's reporting period:

- Financial Year: 1 July 2012 – 30 June 2013
- Calendar Year: 1 January 2013 – 31 December 2013

Goal 1: Design

KPI 1: % of signatories with documented policies and procedures for evaluating and procuring packaging using the SPGs or equivalent.

8. Does your company have documented policies and procedures for evaluating and procuring packaging using the SPGs or equivalent?

- Yes No

Provide details of policies and procedures

Quality Document RQP074 "Packaging Procedure"

9. Of the types of packaging **existing at the beginning of the reporting period**, what percentage had been reviewed using the Sustainable Packaging Guidelines (SPG) by the end of the reporting period?

20 %

10. Have any new types of packaging been introduced during the reporting period?

- Yes No

11. If yes, of the **new types of packaging introduced during the reporting period**, what percentage have been reviewed using the Sustainable Packaging Guidelines (SPG) by the end of the reporting period?

%

12. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 1

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Implementation analysis of conceptual packaging designs based on the SPG framework, ensure external packaging design agencies communicate with GHI how the design adapts the SPG principles. Conduct workshop sessions to further both parties understanding and collaboration of the SPG.	Successful packaging design workshops were conducted with key players involved in GHI packaging development. Packaging design teams both internal and external are becoming more familiar with using the SPG's to help design specifications around environmentally friendly packaging. Where possible GHI will try to produce the most environmentally friendly packaging solutions within our commercial constraints and viability.
2.	Ensure products are despatched to vendors and merchants without the need to repack and where possible look at the possibility of increasing pack sizes sold to eliminate repacking at pick level.	On shelf product boxes are moving toward a ready to hang box pack design with a flexible hang sell for easy packing. This enables boxes to pack tightly against each other therefore no additional packing material or protection wrap is required, the box pack also reduces the requirement for a cut case to display product on the shelf (this used to hold upright the blister packs). It is mandatory for inner boxes to have the barcode facing outward at pick level therefore large orders can be picked as a box.
3.	Review of all non core/ exterior packaging material including trays, cases and bubble wrap. Look at minimising where possible or use of larger outer cases.	During the process of resourcing our 480 latch series GHI looked to minimise and consolidate packaging in line with the SPG guidelines where possible. Keeping under weight restrictions we ensured more latches were packed in the same box to reduce the quantity of outer packaging used. We also removed the cardboard dividers used to separate the rows of latches packed within the box. These latches are used in most GHI door furniture products therefore these small packaging changes will have a big impact on saved packaging materials.

13. Describe any constraints or opportunities that affected performance under this KPI

A number of internal process changes and restructuring within some parts of the business resulted in changes to the responsibilities for packaging design therefore slowed the implementation of the Sustainable Packaging Guidelines.

Goal 2: Recycling

KPI 3: % signatories applying on-site recovery systems for used packaging.

14. Do you have on-site recovery systems for recycling used packaging?

- Yes at all facilities/ sites
- Yes at some, but not all facilities/ sites
- No

15. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 3

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Design and implement strategies to reduce wastage or overuse of bulk packaging material used in production. Work with other companies in the GWA group to leverage common waste contractors.	GWA have appointed a single preferred waste contractor who now manages the waste from almost all of our GWA sites nationally (all GHI sites). Our contract with Transwaste will: 1. Manage the majority of waste collections from our sites. 2. Seek to maximise recycling opportunities. 3. Collate data on the tonnages of each type of waste collected each month. Some sites have legacy contracts with other waste contractors, as the contracts expire these sites will transfer to the GWA group agreement.
2.	Further investigation on improving current recovery systems.	Meeting has been set with Transwaste to further increase efficiency in GHI's waste removal and recycling efforts. This may include new process' or increase the effectiveness of current operations. Learnings will be shared with the GWA group.

16. Describe any constraints or opportunities that affected performance under this KPI

KPI 4: Signatories implement formal policy of buying packaging made from recycled products.

17. Does your company have a formal policy of buying packaging made from recycled packaging?

- Yes No

Provide details of policies and procedures (including names of policies/ procedures)

This policy is currently under development.

18. Is this policy actively used?

- Yes No

19. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 4

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Monitor the number of recycled products and where possible look to expand purchase of recycled products.	GHI are constantly evolving and improving our packaging design by looking at alternative options that are more sustainable and environmentally friendly. Due to the nature of our product we must be mindful that alternative packaging solutions can present a challenge when trying to achieve maximum durability and be non abrasive in nature. The commercial pressures of Australian manufacturing has continued to send our business including packaging offshore, this proves to be difficult when monitoring and assessing the credentials of packaging materials available from our suppliers. We can specify a recycled component however differing standards across borders call for close quality control measures.

20. Describe any constraints or opportunities that affected performance under this KPI

As above.

Goal 3: Product Stewardship

KPI 6: % signatories with formal processes to work collaboratively on packaging design and / or recycling.

21. Does your company have formal processes in place for collaborating with other companies or organisations on improved packaging designs and/or recycling which aims to reduce or eliminate waste?

- Yes No

Provide details of policies and procedures (including names of policies/ procedures)

This policy is currently under review.

22. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 6

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Liaise with packaging suppliers to have greater awareness and adapt more environmentally friendly and sustainable outcomes. Lead by example to all merchants and vendors and try to influence behaviour.	GHI and one of our key suppliers have designed a purpose built pallet for transportation of goods that can be used to ship and store product in our warehouse racking system. Previously pallets from suppliers could not fit in our racking system and were sent straight to landfill, we now reuse one pallet 10 times prior to sending to landfill. These purpose built pallets have also reduce the need for staff to lift heavy boxes from the pallet to the racking, GHI is encouraging other suppliers to use these newly designed pallets.

23. Describe any constraints or opportunities that affected performance under this KPI

The nature of our product requires packaging that must protect from movement, abrasion or damage of the internal mechanisms or external finish. We need to ensure all components of our products are housed sufficiently within its packaging to avoid damage in transportation, this can make packaging alternatives a challenge when trying to remain commercially viable. As promised in our last annual report we looked to use more environmentally friendly packaging options from current supplier BioPak however due to minimum order quantities and timelines (at the time of quote they were moving factories) this option has not been a viable one for us at this point in time.

KPI 7: % signatories showing other Product Stewardship outcomes.

24. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 7

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	GHI warehouse to create a solidified process which encourages both GHI, merchant, vendor and interstate warehouses to reduce the number of packaging used.	GHI has standardised outer boxes from 12 variations to 6 ensuring our cardboard consumption is most effective and we are using our maximum weights for cartons where possible.

25. Since the beginning of the reporting period, has your company had any other outcomes related to product stewardship?

Yes No

If yes, please give examples of other product stewardship outcomes

Reduction of shrink wrap thickness from 25 to 22 microns will reduce the overall quantity of shrink wrap used, this still allows us to maintain a safe storage environment while reducing our plastic usage.

26. Describe any constraints or opportunities that affected performance under this KPI

Due to industry OH&S procedures product can not be packed in outer packaging weighing greater than 15kgs, this can create the use of more boxes leading to a greater overall use of cardboard. When goods are being stored in bulk pick locations that are generally high off the warehouse floor pallets must be heavily wrapped in plastic wrap to avoid any over spill or injury occurring.

KPI 8: Reductions in packaging items in the litter stream.

27. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 8

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Increase awareness of correct litter disposal both internally and externally.	Education across all production and warehouse teams aims to minimise the use of packaging material where possible and ensure staff are aware of the alternatives. Ensuring use of re-usable outer carton packaging and minimisation of plastics in this area will contribute to our total litter minimisation. The continued placement of the 'Please recycle' logo on packaging aims to reduce waste ending up in the litter stream.

28. Describe any constraints or opportunities that affected performance under this KPI

Litter awareness activity can be hard to assess but these initiatives lead to less waste leaving our factory and therefore less chance waste will end up in litter streams.

Your Experiences

This section lets you share with us any achievements, good news stories and areas of difficulties in making progress against your plan and the Covenant goals and KPIs.

29. Key achievements or good news stories

Purpose built reusable pallets designed in collaboration with one of our overseas suppliers as outlined in KPI 6.

30. Areas of difficulties in making progress against your plan, Covenant goals or KPIs